

**Job Title:** Manufacturing Technician

**Reports to:** Operations Manager

**Location:** Basingstoke

**Scope of the role:** Due to business expansion there has become a requirement to support the production department within a dynamic role to support two key areas.

- CNC machine setting and operating - including general machining activities through traditional methods. Programming where required.
- Supporting production activities such as assembly, inspection, and specific maintenance requirements.

This will be within a small X-Functional team where a flexible skillset is key in supporting developing business requirements.

**Key responsibilities:**

- Operate, set and programme CNC milling machines.
- Read and interpret technical drawings and job specifications to set up the machine accordingly.
- Manual machining includes milling, turning.
- Assembly of complex products and systems to technical specifications.
- Operate hand tools and power tools as required to complete assembly tasks.
- Supporting the NPI process for manufacturing content.
- Support and perform routine maintenance, troubleshooting and minor repairs to keep the machines in optimal condition within the machining cell.
- Maintain a clean and organised work area, adhering to health and safety regulations and best practice.
- Ensuring in-process inspection and quality requirements are met.
- Development of manufacturing processes and supporting documentation.
- Adhering to health and safety standards and maintaining a clean and well organised working environment.

**Essential Experience, Skills, & Qualifications:**

- Formal education within an engineering discipline - Apprentice trained or similar qualification.
- Proven experience with setting up and operating CNC machines.
- Good manual dexterity skills and experience within a manufacturing environment.
- Familiar with ISO9001 or applicable industry standards.

- Proven experience within an assembly type of environment.
- Ability to interpret technical drawings and specifications.
- Ability to be proactive and troubleshoot.
- Superb organisational skills and detail orientated.
- Experience of lean manufacturing.
- IT literate and used to working with Microsoft Office.

**Desired Experience & Skills:**

- Experience of CNC programming.
- Experience of working with Electronics/Electrical assembly environment.
- Knowledge and experience of using MRP systems.
- Experience of Internal auditing to ISO9001.
- Familiarity with preventative maintenance within a manufacturing environment.
- Automation – Robotics experience.
- Health and Safety qualifications.

## **Workplace Values:**

The list below outlines basic expectations of all employees. These are the company workplace values, and all employees should strive to achieve each of them every day.

- **1. Punctuality & Attendance**

Arrive at work giving enough time to begin your job at your contracted start time. Show respect for everyone's time and demonstrate your commitment to your role.

- **2. Professionalism**

Conduct yourself in a professional manner at all times when at work and when representing the company. Respect others and act with dignity, integrity, and honesty in the workplace.

- **3. Dependable and Responsible**

Do what you say you are going to do. Value yourself, your job, the job expectations and perform at your best every day, taking responsibility for your actions and behaviours and learning from mistakes.

- **4. Teamwork and collaboration**

Working with your team and collaborating with the wider teams across the business, working as one, to execute work assignments and accomplish team and organisational goals. Embracing collaboration and displays good teamworking skills to make positive contributions in a team dynamic.

- **5. Commitment to personal development and learning**

Demonstrate a commitment to personal development in the workplace, through a continuous journey of self-improvement, focusing on enhancing professional skills, expanding knowledge, and developing your abilities.